# IQAC AY:2022-2023

Maisammaguda (V), Kompally - 500100, Secunderabad, Telangana State, India

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/7

Date: 21-1-2023

To

The Chairman, IQAC

Narsimha Reddy Engineering College,

Secunderabad.

#### Respected Sir,

Sub: Permission to conduct IQAC Meeting, AY 2022-23, Third Meeting in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 01-02-2023(Wednesday), at 12:00 PM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 20- 10-2022(Thursday) and action taken.
- 2. Conducting national level sports "Youth Conclave-2023" and NSS activity
- 3. Optimization and Integration of modern tools for Teaching and Learning Process
- 4. Planning of Conducting Skill development programme
- 5. Attainment of COs, POs and PSOs.
- 6. Utilisation of Libraray Facilities
- 7. Applying Supervisorship under JNTUH
- 8. Institutional Level Committees Minutes of meeting and Grievances

9. Any other matter with the permission of the Chair

Thanking you,

Yours faithfully

**WAC** Coordinator

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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/8

Date: 25-1-2023

#### Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 01-02-2023 (Wednesday), at 12:00 PM in the Board Room, Mahatama Gandhi Block.

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 20- 10-2022(Thursday) and action taken.
- 2. Conducting national level sports "Youth Conclave-2023" and NSS activity
- 3. Optimization and Integration of modern tools for Teaching and Learning Process
- 4. Planning of Conducting Skill development programme
- 5. Attainment of COs, POs and PSOs.
- 6. Utilisation of Libraray Facilities
- 7. Applying Supervisorship under JNTUH
- 8. Institutional Level Committees Minutes of meeting and Grievances

9. Any other matter with the permission of the Chair

**IQAC** Coordinator

Principal PRINCIPAL

NARASIMHA REDDY ENGINEERING COLL Survey No: 518, Maisammaguda (V), Oulapaliy Madchal (M), Medchal Dist, Hyderabad-800100

#### Copy to:

- 1. The Chairman- For kind information
- 2. Heads of all Departments
- 3. Members Concerned
- 4. Librarian
- 5. Administrative Officer
- 6. Accounts officer
- 7. Physical director



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# INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of IQAC Meeting, AY 2023-2024 held on 01<sup>st</sup>, Feb 2023 NRCM/IQAC/AY 2022-23/9

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 01- 02-2023(Wednesday), at 12:00 PM in the Board Room, Mahatama Gandhi Block.

S.No.	Name of the Person	Position	Designation	
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr U. Mohan Srinivas		Professor & Head of CSE	
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
5.	Dr. Gattagalla Seshadri	Teachers to represent	Professor & Head of EEE	
6.	Dr.M.Ashok Kumar	all levels (3 to 8)	Professor & Head Mech.	
7.	Dr.Shailendra Yadav		Head MBA	
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	
9.	Dr.P.Venkat Rao		Professor & Dean-Academic	
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
13.	Mr.G Naga Samrudh	Student	III ECE	
14.	Ms.S Akshara Reddy	Student	III CSE	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	

Copy to a) All HODs CSE CSE- ECE EEE CE MARASMARA EDIMENDINEERING COLE Emerging b) Concern Persons

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2022-2023. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K. Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy, Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 01-02-2023 (Wednesday), at 12:00 PM.

Item No:1	Appr action	Approval of previous minutes of Meeting held on 20- 10-2022(Thursday)and action taken.						
	S.No	Agenda/Minutes of previous meeting	Action Taken					
	1	Relevance and quality of academic programmes	Implemented rigorous monitoring of syllabus completion to achieve 100% coverage.  Established regular testing to identify slow and advanced learners.  Provided targeted support and interventions to enhance student performance, particularly in Mid-1&2 tests.					
	2	NIRF/AICTE/JNTUH data submission	<ul> <li>The NIRF data for the 2023 ranking was submitted following a thorough review.</li> <li>Data for AICTE affiliation at both institute and department levels was compiled, reviewed, and subsequently uploaded to the AICTE portal.</li> <li>Facilities necessary for the affiliation process for 2023-2024 were gathered from departments, finalized, and plans were made to procure and update them.</li> </ul>					
	3	Initiative for enhancing Alumni Connect and Industry Interaction	Scheduled and disseminated the finalized date for the Alumni Meet through email and phone communication to ensure widespread alumn participation.  Facilitated interactions between alumni and industry representatives by organizing networking events and collaborative initiatives, fostering meaningful connections and knowledge exchange.					
	4	IIC Programmes – Review	Dr. Dileep Kumar, the IIC Coordinator, outlined the programs conducted in the Academic Year 2022-23, Semester I, and proposed upcoming programs for future semesters. All planned programs were successfully executed in the previous semester, and the cell's performance was deemed satisfactory.					

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Resolution	The committee approved all the necessary action taken and approved the minute of meeting held on 20- 10-2022(Thursday).						
Item No:2	Conducting national level sports "Youth Conclave-2023" and NSS activity						
	The Chairman introduced the proposed plan to organize the "Youth Conclave-2023" scheduled for March 3rd and 4th, 2023, aiming to provide a platform for youth empowerment and engagement.						
	Additionally, the NSS coordinator presented the proposed plan for a Blood Donation Camp scheduled for March 1st, 2023, focusing on promoting the noble cause of blood donation and contributing to the community's welfare. Both initiatives aim to foster social responsibility and civic engagement among students and are expected to contribute positively to the campus community and beyond.						
Item No:3	Optimization and Integration of modern tools for Teaching and Learning Process						
	faculty members requested to incorporate modern tools into their lesson plans, ensuring alignment with course objectives and student learning outcomes.						
	Faculty members are encouraged to participate in workshops or seminars focusing on the effective utilization of modern tools such as animations, Moodle, case studies, quizzes, and role plays in teaching.						
	Additionally, Heads of Departments may organize interdepartmental programs to facilitate knowledge sharing on integrating these tools into teaching methods. These initiatives provide hands-on training and promote collaboration among faculty members from different disciplines.						
Item No:4	Planning of Conducting Skill development programme						
	The Placement Director outlined a proposed program aligned with industrial needs, suggesting that Python programming be offered as a skill development program for Computer Science Engineering (CSE), Electronics and Communication Engineering (ECE), and Electrical and Electronics Engineering (EEE) branches. This initiative aims to enhance students' skills in response to industry demands.						
Item No:5	Attainment of COs,POs and PSOs.						
	The Dean of Academic Affairs has made a request to all Heads of Departments to meticulously prepare and submit the assessment of Course Outcomes, Program Outcomes, and Program-Specific Outcomes for the Academic Year 2022-2023. This assessment particularly focuses on the subjects of the First Semester following the declaration of End Semester Exam results.						
Item No:6	Utilization of Library Facilities						
	To enhance student engagement with the library, the Dean of Academic proposed the introduction of a designated "library hour" on a weekly basis. Additionally, the IQAC coordinator has requested the librarian to compile department-wise lists of required books, journals, and other resources. These consolidated requirements will then be submitted to the IQAC Chairperson and the Principal for necessary approvals and procurement processes.						
Item No:7	Applying Supervisor ship under JNTUH						
	Promoting the professional growth of eligible faculty members, the institution encourages them to apply for supervisor positions under JNTUH and other deemed universities. This initiative aims to support faculty in advancing their academic careers while contributing to the academic community through mentorship and						

Item No:8	guidance of doctoral students.  Institutional Level Committees Minutes of meeting and Grievances					
	The minutes of the meeting for the Student Grievance and Redressal Committee, Anti-Ragging Committee, and Women's Welfare Development Committee were presented, outlining actions taken to address queries and suggestions for further improvements.					

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuble suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

### The following members were present in the meeting

S.No	or the religion	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution		
2.	Dr U. Mohan Srinivas		Professor & Head of CSE	Kul
. 3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	Hornfordi
4.	Dr.T.L.Ramadasu	Teachers to	Professor & Head of Teachers to CIVIL	
5.	Dr. Gattagalla Seshadri	represent all levels	Professor & Head of EEE	Seon
6.	Dr.M.Ashok Kumar	(3 to 8)	Professor & Head Mech.	Ale
7.	Dr.Shailendra Yadav	Chairperson: Head of the Institution	Head MBA	Mar
8.	Prof.N. Sai Kiranmai	of the institution	Assistant Professor & Head of FME	8
9.	Dr.P.Venkat Rao		Professor & Dean- Academic	Www.
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	Te,
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	OF.
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	MSREDICY
13.	Mr.G Naga Samrudh	Student	III ECE	Nagasamoth
14.	Ms.S Akshara Reddy	Student	III CSE	Akgarah
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	Dung.
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	KKury
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	Markon
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	2 anny Now
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	1000

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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/4

Date: 7-10-2022

To

The Chairman, IQAC

Narsimha Reddy Engineering College,

Secunderabad.

#### Respected Sir,

Sub: Permission to conduct IQAC Meeting, AY 2022-23, Second Meeting in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 20- 10-2022(Thursday), at 2:00 PM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 17-06-2022(Friday) and action taken.
- 2. Relevance and quality of academic programmes
- 3. Identifying students who may require additional support to monitor their attendance, performance, and progress.
- 4. To review the results of January-June 2022 End semester examination
- 5. Initiative for enhancing Alumni Connect and Industry Interaction
- 6. Any other matter with the permission of the Chair

Thanking you,

Yours faithfully,

AC Coordinator



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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/5

Date: 11-10-2022

#### Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 20-10-2022(Thursday), at 2:00 PM in the Board Room, Mahatama Gandhi Block.

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 17-06-2022(Friday) and action taken.
- 2. Relevance and quality of academic programmes
- 3. Identifying students who may require additional support to monitor their attendance, performance, and progress.
- 4. To review the results of January-June 2022 End semester examination
- 5. Initiative for enhancing Alumni Connect and Industry Interaction
- 6. Any other matter with the permission of the Chair

AQAC Coordinator

Principal

#### PRINCIPAL

NARASIMHA REDDY ENGINEERING COLLEGE Survey No: 518, Malsammaguda (V), Dulagai Medchal (M), Medchal Dist, Hyderabad-50010s

#### Copy to:

- 1. The Chairman- For kind information
- 2. Heads of all Departments
- 3. Members Concerned
- 4. Librarian
- 5. Administrative Officer
- 6. Accounts officer
- 7. Physical director



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### INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of IQAC Meeting, AY 2023-2024 held on 20<sup>th</sup>, Oct 2022 NRCM/IQAC/AY 2022-23/6

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 20-10-2022(Thursday) at 2 PM in the Board Room, Mahatama Gandhi Block.

S.No.	Name of the Person	Position	Designation	
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr U. Mohan Srinivas		Professor & Head of CSE	
. 3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
5.	Dr. Gattagalla Seshadri	Teachers to represent	Professor & Head of EEE	
6.	Dr.M.Ashok Kumar	all levels (3 to 8)	Professor & Head Mech.	
7.	Dr.Shailendra Yadav		Head MBA	
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	
9.	Dr.P.Venkat Rao		Professor & Dean-Academic	
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
13.	Mr.G Naga Samrudh	Student	III ECE	
14.	Ms.S Akshara Reddy	Student	III CSE	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
18.	Mr. VRamu Naik D/o Ms. V. Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	

						PRINCIPAL
Copy to	a) All HODs	CSE	CSE-	ECE	EEE	CE MARASIM LAMEDOY ENGINEERING CO.
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	b) Concern Persons	uef		XuriX	The same	my Ste Ster St. Hydrisuse-300 199

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2022-2023. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K. Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy, Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 20-10-2022 (Thursday).

Item No:1	Approval of previous minutes of Meeting held on 17-06-2022(Friday) and action taken.					
	S.No	Agenda/Minutes of previous meeting	Action Taken			
	1	Adequacy, maintenance and proper allocation of support structures and services	For smooth functioning of the institution and for academic purpose, all laboratories are serviced before the commencement of the semester. The facilities are required for departmentwise upgraded (Electricity resources, water resources, etc)			
	2	Internship/Mini Project Summary Presentation	The finalized internship list was unanimously approved, ensuring transparency and accountability in student placements.  Internship review was conducted for the individual/ team of students based on their type of internship.  Suggestions for improvement in internship coordination and monitoring were noted for future implementation, fostering continuous enhancement of internship programs.			
	3	Admission Process and Campus Tour Guidance	Admission processes were reviewed to ensure clarity and adherence to deadlines, enhancing the efficiency of student admissions.  Protocols for campus tour guidance were established, providing a structured and informative experience for prospective students and parents.  All seats filled during counseling were conducted in accordance with the guidelines set by JNTUH and AICTE, including both seats allocated through JNTUH counseling and those under management quota.			
	4	Orientation Programmes Planning	The orientation program for both first-year and lateral entry students was successfully conducted Feedback was collected during each session of the program, and necessary actions were taken to address concerns and improve subsequent sessions, ensuring an enhanced experience for all participants.			
	5	Academic Action Plan 2022-2023 and Budget	All department heads have submitted their academic plans along with the proposed budgets fulfilling the necessary administrative			

	The second secon					
v	Submission requirements for planning and resource allocation This action promotes transparency and accountability in financial management facilitating informed decision-making and efficient use of available funds.					
Resolution	The committee approved all the necessary action taken and approved the minute of meeting held on 17- 06-2022(Friday).					
Item No:2	Relevance and quality of academic programmes					
	The importance of maintaining the relevance and quality of undergraduate programs. It emphasizes achieving 100% syllabus completion and conducting regular tests to identify both slow and advanced learners. The goal is to enhance student performance, particularly in Mid-1 tests, through targeted support and interventions.					
Item No:3	Identifying students who may require additional support to monitor their attendance, performance, and progress.					
	Identification of Slow Learners: Class coordinators were tasked with conducting meetings with faculty members to compile class-wise information about student learning. Based on this data, slow learners were identified and encouraged to attend Additional & Remedial Classes. Counseling sessions were also arranged to provide support and guidance to these students.  Criteria for Advanced Learners: Advanced learners were identified as students who demonstrated consistent attendance (attending 2-3 classes per week per course), active participation in quizzes, and regular submission of assignments, regardless of their marks obtained. This criterion ensured that students' dedication and engagement were recognized beyond their academic performance alone. Dean-Academic presented the above points to Identifying slow and advanced learners					
Item No:4	To review the results of January-June 2022 End semester examination					
	During the review of the January-June 2022 end semester examination results, Mr. C. Dinakaran presented the pass percentage, subject-wise performance, and number of backlog students for the autonomous batch students of the first and second years, categorized department-wise. Subsequently, Dr. Shilandra Yadav presented similar data for the JNTUH batch students of the third and fourth years, also categorized department-wise. This comprehensive presentation allowed for a thorough assessment of student performance across different academic levels and departments.					
tem 140.5	Initiative for enhancing Alumni Connect and Industry Interaction					
	To enhance alumni connect and industry interaction, the Dean of Academic Affairs proposed conducting alumni meetings and graduation days in alignment with the schedule provided by JNTUH. This initiative aims to bring together alumni, current students, and industry representatives on significant occasions, fostering networking opportunities, knowledge sharing, and collaboration. By organizing these events in conjunction with the JNTUH schedule, the institution can maximize participation and engagement, thereby strengthening alumni relations and industry partnerships for the mutual benefit of all stakeholders.					

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuble suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

### The following members were present in the meeting

S.No.	The Person	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	Signature
2.	Dr U. Mohan Srinivas	Institution	Professor & Head of CSI	2 400
3.	Dr.Honey Durga Tiwari		Professor & Head of ECI	
4.	Dr.T.L.Ramadasu			Husting
5.	Dr. Cotton II a	Teachers to	Professor & Head of CIVIL	019
6.	Dr. Gattagalla Seshadri	represent all levels	Professor & Head of EEF	Som
7.	Dr.M.Ashok Kumar	(3 to 8)	Professor & Head Mech.	
The same of	Dr.Shailendra Yadav	Chairperson: Head of the Institution	Head MBA	
8.	Prof.N. Sai Kiranmai	of the institution	Assistant Professor & Head of FME	82
9.	Dr.P.Venkat Rao	WE WEEK	Professor & Dean- Academic	whi.
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	10
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	a
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	Worldw
3.	Mr.G Naga Samrudh	Student	III ECE	Magual Nat
4.	Ms.S Akshara Reddy	Student	III CSE	Min amount
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	Okust.
6.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	KKuy
7.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	PKRam
Q	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	2 and six
9.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	1 Deliv



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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/1

Date: 03.06.2022

To

The Chairman, IQAC

Narsimha Reddy Engineering College,

Secunderabad.

#### Respected Sir,

Sub: Permission to conduct IQAC Meeting, AY 2022-23, First Meeting in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 17-06-2022(Friday) at 10:00 AM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 25-01-2022 and action taken.
- 2. To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project
- 3. Finalise the list of elective courses and NPTEL/MOOC courses
- 4. Admission Process and Campus Tour Guidance for Parents and Students
- 5. Planning Orientation Programmes for First Year and Lateral Entry II Year Students
- 6. Academic Action Plan 2022-2023 and proposed Budget submission
- 7. Any other matter with the permission of the Chair

Thanking you,

Yours faithfully,

IOAC Coordinator



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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/2

Date: 10-6-2022

#### Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 17-06-2022(Friday), at 10:00 AM in the Board Room, Mahatama Gandhi Block.

#### Agenda:

- 1. Approval of previous minutes of Meeting held on 25-01-2022 and action taken.
- 2. To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project
- 3. Finalise the list of elective courses and NPTEL/MOOC courses
- 4. Admission Process and Campus Tour Guidance for Parents and Students
- 5. Planning Orientation Programmes for First Year and Lateral Entry II Year Students
- 6. Academic Action Plan 2022-2023 and proposed Budget submission
- 7. Any other matter with the permission of the Chair

**QAC** Coordinator

Principal DDINCIPA

PRINCIPAL

NARASIMHA REDDY ENGINEERING COLLF Survey No: 518, Malsammaguda (V), Dulapady (\*), Medchal (M), Medchal Dist, Hyderabad-800100

#### Copy to:

- 1. The Chairman- For kind information
- 2. Heads of all Departments
- 3. Members Concerned
- 4. Librarian
- 5. Administrative Officer
- 6. Accounts officer
- 7. Physical director



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PRINCIPAL.

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of IQAC Meeting, AY 2023-2024 held on 17th, June 2022

#### NRCM/IQAC/AY 2022-23/3

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 17-06-2022(Friday) at 10:00 AM in the Board Room, Mahatama Gandhi Block.

S.No.	Name of the Person	Position	Designation	
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
· 2.	Dr U. Mohan Srinivas		Professor & Head of CSE	
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
5.	Dr. Gattagalla Seshadri	Teachers to represent	Professor & Head of EEE	
6.	Dr.M.Ashok Kumar	all levels (3 to 8)	Professor & Head Mech.	
7.	Dr.Shailendra Yadav		Head MBA	
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	
9.	Dr.P.Venkat Rao		Professor & Dean-Academic	
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
13.	Mr.G Naga Samrudh	Student	III ECE	
14.	Ms.S Akshara Reddy	Student	III CSE	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & EEE	

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:			Emerging				Survey No. 518, Maisammaguda (V), Duleyon,
	b) Concern Persons	m		Then	E.	Dre	Nyderabad-300 rs

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2022-2023. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K. Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy, Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 23-06-2022.

Item No:1	Approval of previous minutes of Meeting held on 25-01-2022 and action taken.					
	S.No	Agenda/Minutes of previous meeting	Action Taken			
	1	Placement Statistics and Training Programme	The Placement status of 2022-2023 passed out batch as on 2023 was presented. The placement director also presented the list of company expecting for the campus drive.			
	2	Research Proposal	Dr.Shoban Mude, Professor, Dept of ECE, and Dr.Lekshmi Sree B, Dean, R&D presented the proposal for DST-PVDGS scheme and members are suggested to collaborate with other relevant department faculties and fine tune the proposal.			
	3	Students Exit Survey for the batch 2019- 2023	The Exit Survey Report for passing out batch 2019-2023 & comparison with Exit Survey Index (ESI) of 2022 batch was shared.			
	4	Overview and Plan of NEP-2020	The Initiative taken to create awareness about challenges and innovations needed for effective implementation of NEP-2020 were discussed.			
	5	Major Project Quality Improvment	The initiative taken for quality improvement of the Skill Based Major Project by awarding 5 best projects in each category was presented and issued the appreciation certificates departmentwise.			
	6	Student Activity Clubs activity conducted				
	7	Action Taken Report of teaching-learning process	Report on the actions taken in response to the feedback received, including any modifications made to teaching approaches, faculty development initiatives, or student support interventions.  Evaluated the impact of the implemented actions or enhancing the teaching-learning process and addressing the concerns raised by students in the feedback. Discuss any observed improvements or challenges encountered during the implementation phase.			
Resolution	The committee approved all the necessary action taken and approved the minute of meeting held on 25-01-2022.					
Item No:2	To present the summary and report of briefing meeting with the III year II Semester students regarding their Internship/Mini Project					
	The	The Dean of Academic Affairs, initiated the discussion by providing an overview of the				

Resolution	completed internship list for the III year II Semester students departmentwise. He presented the finalized list, detailing the names of students, respective internship organizations, and duration of internships. Suggestions for improvement in internship coordination and monitoring were discussed and noted for future implementation.				
	The finalized internship list was approved unanimously by all attendees.				
Item No:3	Finalise the list of elective courses and NPTEL/MOOC courses				
	Department heads and course coordinators presented detailed information on the elective courses within their respective disciplines. Each elective course was discussed in terms of its relevance, alignment with academic objectives, and student interest. Feedback from previous semesters, including student evaluations and faculty input, was taken into consideration during the review process.				
Item No:4	Admission Process and Campus Tour Guidance for Parents and Students				
	<ul> <li>The following points were discussed regarding the agenda</li> <li>Reviewed admission process, highlighting key requirements and deadlines.</li> <li>Discussed protocols for guiding parents and students during campus visits.</li> <li>Assigned roles to admission staff and student guides for effective guidance.</li> <li>Agreed upon itinerary for campus tour, including key facilities and departments.</li> <li>Emphasized the importance of providing comprehensive information and addressing queries.</li> </ul>				
Item No:5	Planning Orientation Programmes for First Year and Lateral Entry II Year Students				
	Academic Affairs department representatives outlined the proposed orientation programmes, elucidating the objectives, schedule, and planned activities. members provided feedback and suggestions for refining the orientation programmes. It was proposed to appoint faculty mentors or peer advisors to provide guidance and support to new students throughout the orientation period. Resources required for successful orientation, such as venue arrangements, multimedia equipment, and informational materials, were reviewed and allocated.				
Item No:6	Academic Action Plan 2022-2023 and proposed Budget submission				
	The principal issued a directive to all department heads, requesting the submission of comprehensive activity planners by July 18, 2022. These planners are expected to detail both departmental activities and specific programs, providing a clear outline of the intended events and initiatives. Alongside the activity descriptions, departments are required to include corresponding budgets, ensuring transparency and effective financial planning.				

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuble suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

### The following members were present in the meeting

S.No.	Name of the Person	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr U. Mohan Srinivas		Professor & Head of CSE	My.
3.	Dr.Honey Durga Tiwari	Teachers to represent all levels (3 to 8) Chairperson: Head of the Institution	Professor & Head of ECE	Jones News
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	DWJ
5.	Dr. Gattagalla Seshadri		Professor & Head of EEE	Some
6.	Dr.M.Ashok Kumar		Professor & Head Mech.	gu.
7.	Dr.Shailendra Yadav		Head MBA	1
· <b>8.</b>	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	6
9.	Dr.P.Venkat Rao		Professor & Dean- Academic	Mus.
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	-
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	03r
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	Mileday
13.	Mr.G Naga Samrudh	Student	III ECE	Nage Sundh
14.	Ms.S Akshara Reddy	Student	III CSE	Alleghare
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	Ont.
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	KKny
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	Tiklan
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	Downspie
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	War and a second